

# BELMONT PRIMARY SCHOOL



## CHARGING AND REMISSIONS POLICY

The Governors of this school have agreed to adopt the following policy with regard to charging for school activities. The cases in which these charges will be remitted are set out below.

*Education provided wholly or mainly within school hours* will be free of charge. This includes transport between the school and any other place where education is provided and includes the cost of travel and tuition. The school's hours are set out in the school prospectus.

Voluntary contributions may be sought from parents at any time to subsidise an activity, eg., a school trip taken wholly or mainly in school hours. There is no obligation on parents/carers to make any voluntary contribution; a child will not be excluded from an activity if their parent/carer does not send in a voluntary contribution. However, an activity may be cancelled if insufficient contributions are received.

*Outside school hours*, no charge will be made for activities which fulfil specific requirements of the syllabus (National Curriculum or Religious Education) except in the case of the board and lodging element for a school journey involving an overnight stay. This charge will be remitted by 40% of the total cost if children are in receipt of free school meals or shown to be "Ever 6".

Charges may be made for *optional extras* provided wholly or mainly outside school hours, eg., a school journey or visit, where the cost of travel, board and lodging and any other provision may be charged. This charge will be remitted by 40% of the total cost if children are in receipt of free school meals or shown to be "Ever 6".

*Education materials* will be free of charge unless, in a practical lesson, eg., craftwork or cookery, and a parent/carer has indicated in advance their wish to own the finished product. In this case the cost of materials will be charged.

Belmont Primary School works with Bird College (previously Bexley Music Centre) to provide *music tuition*. The school collects tuition fees on behalf of Bird College. Individual music tuition, including the hire cost of instruments, where not part of the syllabus, may incur charges. Where charges are made, parent/carers will not be asked to pay more than the cost of the actual provision

for their child. This charge will be remitted by 40% of the total cost if children are in receipt of free school meals or shown to be “Ever 6”.

The Charging and Remissions Policy only relates to the provision of education within the school. Parents may be asked for recompense if damage is caused by a child. Therefore breakage or damage caused to school property, equipment and materials, including the loss or replacing of books, caused by a pupil’s misbehaviour may incur a charge equal to the cost of repair or replacement as new.

*Signed:* .....  
Madelaine Caplin

*Date:* September 2017

*Signed:* .....  
Janet Saunders, Chair of Governors

*Date:* September 2017